**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 8/17/2020**

**Time: 12:30 p.m. – 1:30 p.m**

**Location: Zoom meeting ID:** 920 1838 9599

Attendance: Michael S., Brandy, Jenna, Kate, Leticia (late)

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests** | * Do not have quorum, informal meeting of agenda items. * Informal meeting begins at 12:35pm * Quorum achieved later in meeting |  |
| **2. Action Items** | * Michael motions to approve agenda, Leticia seconds |  |
| 1. **Agenda Items** |  |  |
| * 1. C-WIDE update | * Discussion of classified and hourlies district data * There is no differential between roles in the data * Looking at parameters of who does what * Considering requesting research to understand roles and demographics of classified and hourly staff * Consider how long hourlies have been employed in positions * Some Local-1 work on pushing DO to hire hourlies that have been working for a long time. Suggestion to reach out to Local1 to get more information on what work is being done * Sometimes positions are created, but hourlies don’t get job * Discussions of Productivity and retention. How can classified work with faculty and administration on productivity? * Next meeting will be September 2nd , meeting every other week on Wednesdays |  |
| 1. CCCCS response to AASA | * Review response * Vote to approve * No objections * Brandy will send out later this week | * Brandy will send out response this week |
| 1. Committee Representation | * Need additional folks to serve. * HR procedures provide 2 committees without approval * Need college council member * Need budget member * Need operations member * Need safety member * Need SLO/AUO member * An email will be sent out to try and fill committee |  |
| 1. Caring Campus | * Luanna Waters will send out more info * Another follow up kick-off will occur * Discussed behavior commitments, things we can do to support our students |  |
| 1. **College Committee Reports** | * Many groups have not met * Student Success met and discussed sending waitlist students email, instructors should send out emails to students enrolled, template were sent out to faculty to encourage communication * Distance Education sent out info for Online Webinar * Union: request safety needs. If you need to work from home, you should be able to do so. Contact Brian with issues |  |
| 1. **Open Discussion** | * Student Success Workshops visit https://bit.ly/cccworkshops * Campus Wide tutoring hosting Zoom sessions in first 2weeks. Tutors by appointment to help navigate Insite/Canvas. Tutoring@contracosta.edu |  |
| 1. **Adjournment** | * Meeting adjourns 1:09pm |  |